



**UNITED KEETOOWAH BAND OF CHEROKEE  
INDIANS IN OKLAHOMA (UKB)  
UKB CORPORATE BOARD  
16426 W 760 RD.  
Tahlequah, OK 74464**

Ratified  
October 3, 1950

**UKB  
CORPORATE  
BOARD**

Carrie Haney  
Chairman

Dana Boren  
Secretary

Dustin Scott  
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Jeffrey Nelson  
Member

Heather Wagoner  
Member

**EXTERNAL ANNOUNCEMENT**

Applications can be obtained from the UKB website and then submitted using the information listed below:

By bringing a paper application to Ashley Myers at the UKB Corporate Board office address listed above or sent via email to [amyers@ukb-nsn.gov](mailto:amyers@ukb-nsn.gov)

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**Opening Date:** 4/24/2024

**Closing Date:** 5/17/2024

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<b>Job Title:</b>	<b>Lawn Crew Member</b>
Organizational Unit:	Echota Support Services, LLC.
Supervisor:	Operations manager
Status:	Full-time TEMPORARY
<b>SALARY:</b>	\$10 per hour

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**Job Summary:**

ESS is hiring a hardworking lawn crew member to help manage outdoor spaces for residential and commercial clients. Our typical lawn service maintenance contracts could include grass and hedge trimming, fertilizer application, weed control, and occasional planting.

**Job Duties:**

- Use a lawn mower, and other tools to trim grass and edge lawn areas.
- Apply seed, fertilizer, herbicides, and insecticides to lawns.
- Maintain and water plants, flower beds, and underlying soil on clients' lawns.
- Operate backpack blower and gather leaves, hedge trimmings, and debris for removal.
- Use pruners and trimmers to remove shrub and tree overgrowth.
- Plant flowers, shrubs, trees, and turf as requested by client.
- Drive work trucks to/from job sites and supplier locations.
- Load and unload lawn care tools into/from work trucks.
- Log billable hours accurately using a time tracking app.

**Qualifications:**

- High school diploma or equivalent
- Experience in using lawn care equipment and performing regular maintenance to the equipment. (e.g., lawn mowers, hedge trimmers, pruning saws, weed eaters)
- Valid driver's license, clean driving record, and reliable transportation.
- Able to repeatedly lift and move 50+ pounds.
- Able to sit, stand, kneel, and lift.
- Able to work in all weather conditions.
- Strong communication and customer service skills.
- Strong work ethic and positive attitude.
- Self-starter who can manage time effectively.
- Willing to learn and to follow instructions.
- Can work independently and as part of a team environment.
- Other duties as assigned.

**Work hours:**

- Full-time, temporary
- Monday - Friday, 8:00 am–5:00 pm

**UKB and Tribal preference applies.  
Job description is subject to change.**