

## UKB Bid for UKB Celebration Meal

### **Scope:**

You will be cooking a traditional meal for approximately 1000 community members at the United Keetoowah Band (UKB) Celebration on Saturday, October 4, 2025. The meal must be hot, ready, and delivered by 11:30 am that day. In your bid, include a detailed quote for the costs of items purchased as well as labor costs (cooking, delivery, and advising on portion serving size). To ensure proper portion control, the winning bidder is to provide information or an example of serving portion size on the day of the Celebration. An additional option is to have pre-filled food boxes for distribution.

### **UKB provides (price will not be included in your bid):**

Pork/Hog fry meat. 500 lbs, (provide qualifications or experiences on previous meal preparations comparable to our meal menu. Hog meat will need to be fried.)

Potatoes, 200 lbs (fried)

Beans, 140 lbs (should not be crunchy).

Flour: 120 lbs. We will provide self-rising flour; if you choose to use all-purpose flour, you will need to provide a detailed list of additional ingredients for UKB to purchase.

Frybread (please indicate size, ex 2" round, 6 " round, etc.)

### **Items the contractor is responsible for providing (must be detailed in your bid):**

Oil

Salt/Pepper

Take out boxes

Fork/Knife/Napkin kit with salt and pepper packets (preferred)

Containers and serving utensils for serving all cooked food: meat, potatoes, beans, frybread.

Bids must be submitted by 5 pm on Thursday, September 12, 2025. Bids will be accepted by email or in person, with the UKB contact person being Lista Godwin (lgodwin@ukb-nsn.gov). The selected bid will be notified by Monday, September 15, 2025, and will be contacted via the information provided in the bid. The winning company must provide a completed W-9 and final invoice for payment to be processed.

## Bid Form

I will furnish all labor, materials, and equipment not provided by the United Keetoowah Band necessary to accomplish work, as listed in the UKB Bid package for the sum of: \$\_\_\_\_\_

(\_\_\_\_\_) Dollars

I agree to provide the UKB Celebration meal listed in the scope of work. I will guarantee food is properly cooked and available by 11:30 am. Failure to uphold the scope of work or providing false information on the bid form could result in UKB not being liable for payment. I further agree that should any disputes or legal issues occur, I agree to the UKB Tribal Court jurisdiction.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

THIS BID MUST HAVE A BREAKDOWN OF MATERIALS AND LABOR ATTACHED:

Materials: \_\_\_\_\_ Labor Expense: \_\_\_\_\_